

Premier Artist Membership—Agreement



Gallery 4 started in 1975, is one of the oldest consecutive running co-operative art galleries in the country and is based in Fargo. The artists are local or from the region and have a variety of professional experiences, backgrounds and feature an assortment of mediums. The gallery is located in Downtown Fargo, which is a thriving residential, business and artist hub community. Our Premier Artists work the desk, greet customers and answers questions from those who come into the gallery.

Benefits of Artist Membership

- Your work will be hung in the gallery and seen by many during regular hours and the many events that we take part in.
- You have a voice in how and where your art is displayed.
- You are part of a proven cooperative gallery in business since 1975.
- You have your own area for display and storage.
- You will belong to a group of artists who support and encourage each other.
- You will be supported by our great art sales staff, if you have questions on pricing and display etc.
- You are free to show your art at shows and fairs and can sell your work outside the gallery.
- You gain selling experience.
- You can meet your customers.
- You have a voice in the gallery operations.
- Your art and name may be featured in Gallery advertising.
- Your art is always on display and available to customers, during gallery hours.
- You will have space on the gallery's website which has individual artist pages.
- You may share space in the gift shop for cards, jewelry and smaller works.
- The gallery pays for credit card fees on art sales.
- The gallery collects and submits sales tax for your convenience.
- Your business cards and contact information are available to customers for commission work.
- The gallery accountant provides year end statements for your tax preparation.

Membership Criteria and Responsibilities

- Pay \$100/month dues by the 1st of each month and your share of tax prep at end of year.
- A \$100 non-refundable entry fee is due upon joining the gallery. The artist will be refunded the entry fee after the final month of the membership and the artist key(s) are returned.
- The gallery only receives a 20% commission.
- All artists will be juried by the gallery members.
- You have a flexible work schedule (only 1 to 2 shifts required per month)
- Any sales made because of a Gallery 4 sales lead should be processed through the gallery's accounting system.
- Artists are required to have a Facebook account and other social media accounts where the artists

are encouraged to post and share with your friends and family, that they can find your art at Gallery 4.

- Artists are required to have an email address.
- Frequently create and bring in new work for display at the gallery.
- Artists are required to serve on a committee.
- Art work can be denied for any reason at the discretion of the gallery.
- All work must be clearly marked/tagged with the artist's name, title of artwork and retail price.
- New artists are on required to have a minimum membership of 6 months. By the end of the 4th month, the artist or gallery may give notice. All members are required to give a 2-month written notice upon leaving, due by the end of the month. (For example: a notice given anytime during the month of May, the artist will be required to pay the full fee for the following months of June and July.)
- Gallery 4 is not liable for lost, stolen or damaged items.
- Artwork not collected at the end of the membership will become property of Gallery 4, Ltd.

For consideration, email the following information, with 5 images in .jpg format of your work to: gallery4ltd@gmail.com. Include in the SUBJECT LINE the word: MEMBERSHIP.

- **Name:** _____
- **Address:** _____
- **Email:** _____
- **Phone:** _____
- **Medium(s):** _____
- **How long have you been selling your art?—How many years?:** _____
- **List Facebook/Instagram & Website Accounts:** _____
- **Start Date of membership:** _____
- **Gallery 4 Representative:** _____
- **Date of Key to building and signature:** _____

